



# NEWPORT AGRICULTURAL FAIR AUGUST 7 & 8, 2026

## VENDOR APPLICATION

### CONTACT INFORMATION

BUSINESS NAME				
CONTACT NAME				
ADDRESS				
CITY		STATE		ZIP
PHONE		CELL		
WEBSITE				
EMAIL ADDRESS				

### BUSINESS INFORMATION

X	VENDOR TYPE	DESCRIPTION OF PRODUCTS SOLD/INFORMATION PROVIDED/ETC.
	INFORMATION OR EXHIBIT	
	<b>FOOD VENDOR **</b>	
	MERCHANDISE VENDOR	
	EXPERIENCE	
	OTHER	

PLEASE CHECK THE BOX THAT MOST CLOSELY DESCRIBES YOUR VENDOR TYPE, THEN PROVIDE A BRIEF DESCRIPTION IN THE SPACE BESIDE IT. (EXAMPLE: MERCHANDISE SALES – HANDCRAFTED ITEMS, CLOTHING, HOME IMPROVEMENT, ETC.)

### VENDOR FEES

SETUP NEEDS	COST EACH	QTY
OUTSIDE 10 X 10 SPACE	\$35.00 PER SPACE OR 15% OF SALES	
OUTSIDE TENT RENTAL	\$15.00 PER TENT	
FOOD TRUCKS, BUSES, OR TRAILERS THAT TAKE UP MORE THAN 10 FEET WILL BE CHARGED \$35 PER 10 FEET.	\$35.00 FOR EACH 10 FEET OF LENGTH	
ELECTRICITY (110 V ONLY ~ BRING YOUR OWN 100' EXTENSION CORD WITH 10-2 GROUND)	\$25.00 PER SPACE	

### VENDOR RULES (CONTINUED ON BACK PAGE)

- ALL VENDORS (REGARDLESS OF VENDOR TYPE) WILL PAY 15% OF **GROSS** SALES OR \$35.00 PER SPACE (WHICHEVER IS GREATER) AT THE TREASURER'S BOOTH BEFORE LEAVING THE FAIRGROUNDS ON SATURDAY. **THERE ARE NO FREE SPACES.**

- VENDORS MUST PROVIDE ANY NECESSARY SETUP ITEMS UNLESS ADVANCE ARRANGEMENTS ARE MADE. NOTE ~ **NO TABLES, CHAIRS OR EXTENSION CORDS ARE AVAILABLE FOR VENDOR USE.**
- ALL VENDOR-PROVIDED TENTS MUST BE PROPERLY SECURED WITH WEIGHTS.
- VENDORS ARE RESPONSIBLE FOR THEIR OWN PROPERTY AND EQUIPMENT.
- VENDORS MUST COMPLY WITH ALL APPLICABLE LAWS AND CONDUCT BUSINESS IN A FAMILY-FRIENDLY MANNER.
- THE FAIR RESERVES THE RIGHT TO REQUEST REMOVAL OF INAPPROPRIATE MATERIALS.
- THE NEWPORT FAIR BOARD OF DIRECTORS RESERVES THE RIGHT TO DENY ANY VENDOR, REGARDLESS OF THE TYPE OF VENDOR AT ITS SOLE DISCRETION.
- THE NEWPORT AGRICULTURAL FAIR AND ITS BOARD OF DIRECTORS ARE NOT LIABLE FOR LOSS, THEFT, DAMAGE, OR INJURY.
- ALL VENDORS WILL BE REQUIRED TO PROVIDE PROOF OF LIABILITY INSURANCE.
- VENDOR LOCATION/PLACEMENT IS DETERMINED BY THE NUMBER AND TYPES OF VENDORS AND THE NEED FOR ELECTRICAL HOOKUPS, ETC.
- **VENDORS MAY REQUEST A SPECIFIC LOCATION, BUT REQUESTS ARE NOT GUARANTEED.**
- NO WATER HOOKUPS ARE AVAILABLE TO VENDORS.
- CHARGE FOR TENT RENTAL AND/OR ELECTRICAL HOOKUPS ARE IN ADDITIONAL TO SPACE FEES.
- ELECTRICAL ACCESS IS LIMITED TO 110V. VENDORS REQUIRING ELECTRICAL VOLTAGE IN EXCESS OF STANDARD 110V WILL BE REQUIRED TO PROVIDE THEIR OWN GENERATOR.
- VENDORS WILL BE PERMITTED TO BRING THEIR VEHICLE ONTO THE GROUNDS FOR THE PURPOSE OF UNLOADING FOR A MAXIMUM OF 15 MINUTES, VEHICLES MUST THEN BE REMOVED FROM THE GROUNDS.
- EACH VENDOR AGREEMENT INCLUDES TWO (2) COMPLIMENTARY ENTRY TICKETS TOTAL FOR THE DURATION OF THE FAIR. VENDORS MAY USE BOTH TICKETS ON THE SAME DAY OR ONE PER DAY; HOWEVER, ONLY **TWO TOTAL TICKETS** ARE PROVIDED. TICKETS MUST BE SURRENDERED AT THE GATE UPON ENTRY. ALL ADDITIONAL HELPERS, EMPLOYEES, OR FAMILY MEMBERS MUST PAY REGULAR FAIR ADMISSION.
- GATE PROCEEDS HELP SUPPORT THE FAIR AND LOCAL COMMUNITY PROGRAMS. VIOLATORS MAY BE ASKED TO PAY OR LEAVE THE FAIRGROUNDS.

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**BY SIGNING, YOU ARE AGREEING TO ABIDE BY THE TERMS OF THIS AGREEMENT AS STATED ABOVE.**

**NON-FOOD VENDOR APPLICATIONS SHOULD BE RETURNED NO LATER THAN JULY 24, 2026.**

**FOOD VENDORS MUST COMPLETE THE APPROPRIATE HEALTH DEPARTMENT FORMS AND RETURN THEM ALONG WITH ANY NECESSARY DOCUMENTATION NO LATER THAN JULY 1, 2026 IN ORDER FOR THE HEALTH DEPARTMENT TO APPROVE OR DENY ANY VENDOR.**

**NO FOOD VENDOR WILL BE PERMITTED ON THE FAIRGROUNDS WITHOUT THE APPROVAL OF THE GILES COUNTY HEALTH DEPARTMENT.**

**VENDOR SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

INSURANCE CERTIFICATE ATTACHED

**VENDOR QUESTIONS MAY BE DIRECTED TO KEVIN LAW AT (540) 599-5668 OR SHERRI DAVIDSON (540)599-3746. QUESTIONS MAY ALSO BE SENT VIA EMAIL TO [NEWPORTFAIR@PEMTEL.NET](mailto:NEWPORTFAIR@PEMTEL.NET)**